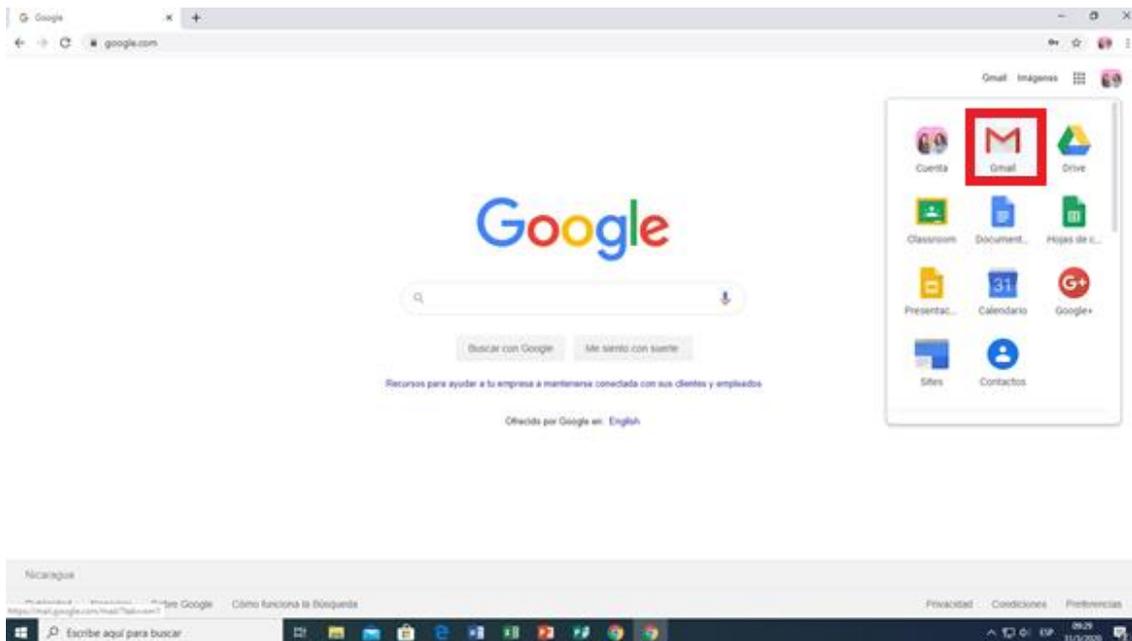
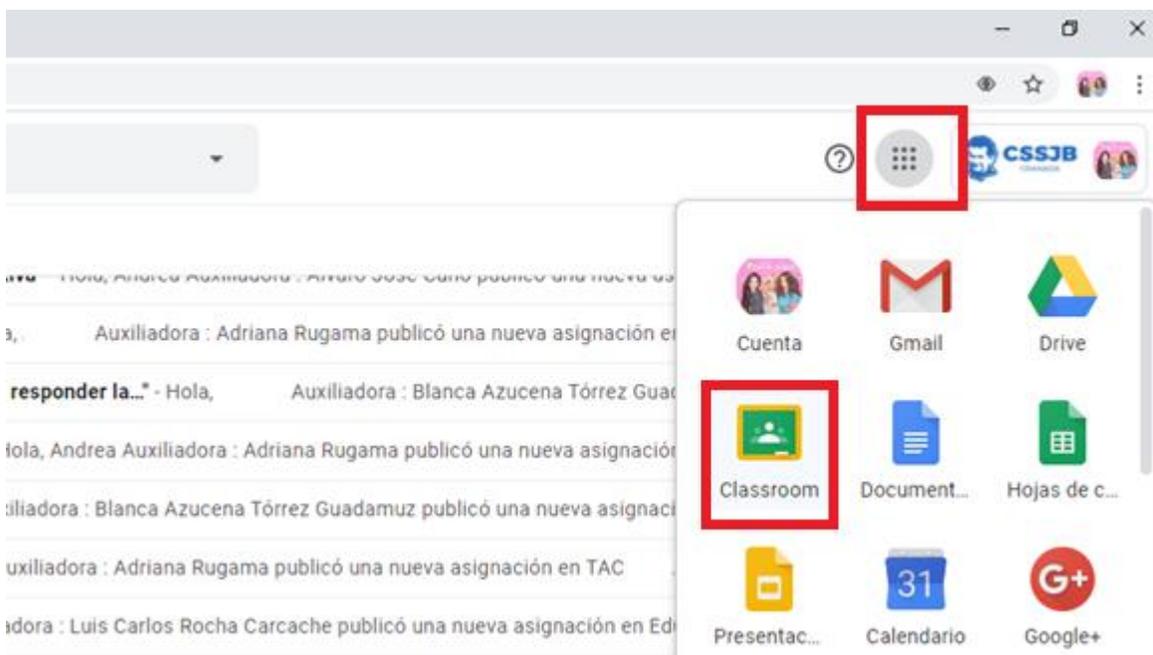


# GUIA PARA SUBIR TAREAS A CLASSROOM

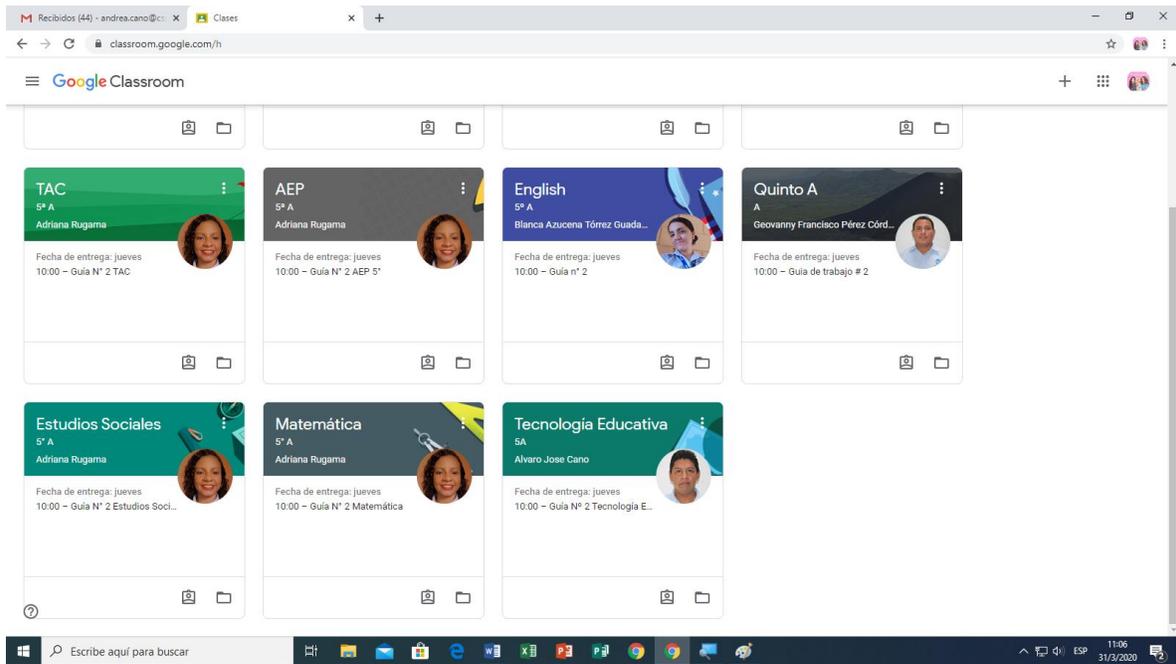
Paso 1: Ingresa a tu cuenta institucional.



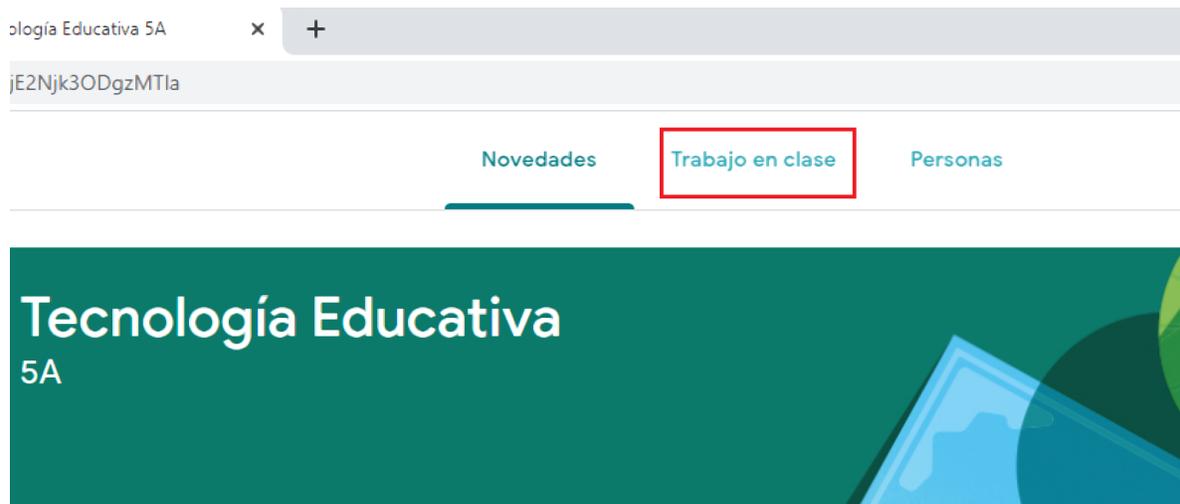
Paso 2: Luego, haz clic en la app de Google y selecciona Classroom.



### Paso 3: Elige una clase para ver tus tareas.



### Paso 4: Haz clic en el menú Trabajo en clase.



## Paso 5: Selecciona la tarea asignada.

The screenshot shows a web browser window with the URL `ogle.com/w/NjE2Njk3ODgzMTIa/t/all`. The page has a navigation bar with 'Novedades', 'Trabajo en clase', and 'Personas'. Below the navigation bar, there are icons for 'Ver tu trabajo', 'Calendario de Google', and 'Carpeta de la clase en Drive'. A list of assignments is displayed, with 'Guía N° 2 Tecnología Educativa' highlighted by a red box. Below it, 'Guía #1 Tecnología Educativa' is visible with a notification icon showing '7'.

## Paso 6: Luego haz clic en ver tarea.

The screenshot shows the details of the assignment 'Guía N° 2 Tecnología Educativa'. The page header includes 'Tecnología Educativa' and navigation options 'Novedades', 'Trabajo en clase', and 'Personas'. The assignment title is 'Guía N° 2 Tecnología Educativa' with a due date of 'Fecha de entrega: 2 abr. 10:00'. It is marked as 'Asignada' and was published on '30 mar. (Editado: 30 mar.)'. The instructions state: 'Lea las instrucciones detenidamente y sigue las orientaciones dadas.' Below the instructions, there are two PDF attachments: 'Guía N° 2 Quinto Tecnolo...' and 'Guía para descargar arch...'. At the bottom of the assignment card, the 'Ver tarea' button is highlighted with a red box.

## Paso 7: A continuación, haz clic en agregar o crear

The screenshot shows a Google Classroom assignment page. At the top, the browser address bar displays the URL: `classroom.google.com/c/NJE2Njk3ODgzMTIa/a/NJMyOTgyNjQ5NzRa/details`. The page header includes the course name 'Tecnología Educativa' and the section '5A'. The assignment title is 'Guía Nº 2 Tecnología Educativa' with a value of '15 puntos'. The teacher is 'Alvaro Jose Cano' and the due date is '2 abr. 10:00'. Below the title, there are two PDF attachments: 'Guía Nº 2 Quinto Te...' and 'Guía para descarga...'. On the right side, under 'Tu trabajo', there is a button '+ Agregar o crear' highlighted with a red box, and a 'Marcar como completada' button below it. A 'Comentarios privados' section is also visible at the bottom right.

## Paso 8: Selecciona adjuntar archivo.

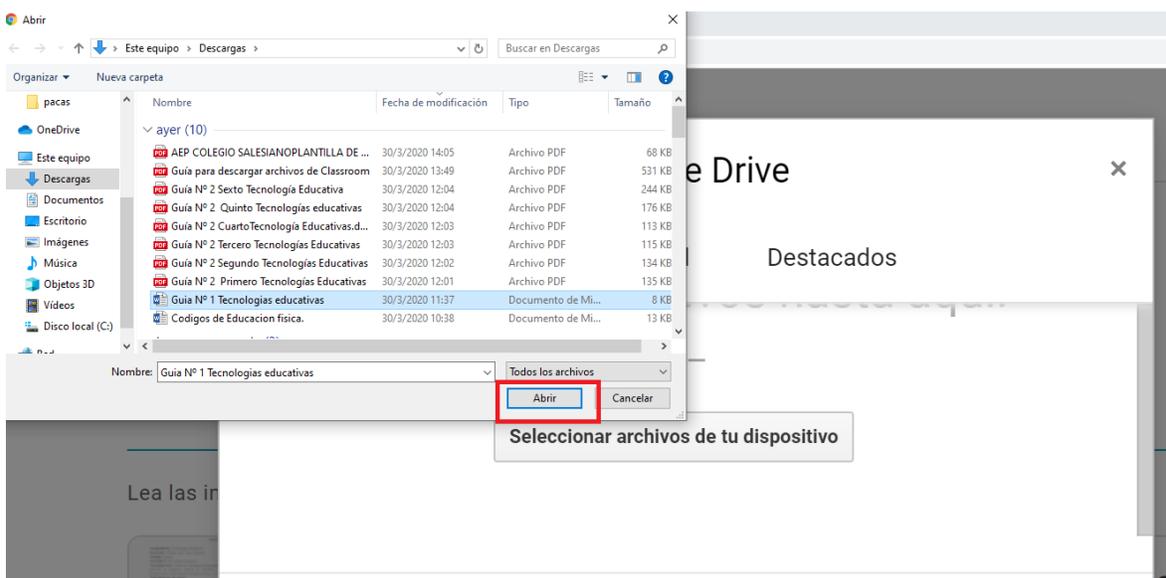
This screenshot shows the same Google Classroom assignment page as in Step 7, but with the '+ Agregar o crear' menu open. The menu options are: 'Google Drive', 'Vínculo', 'Archivo' (highlighted with a red box), 'Crear nuevo', 'Documentos', and 'Presentaciones'. The rest of the page content remains the same, including the assignment details and PDF attachments.

Paso 9: Elige seleccionar archivos de tu dispositivo.

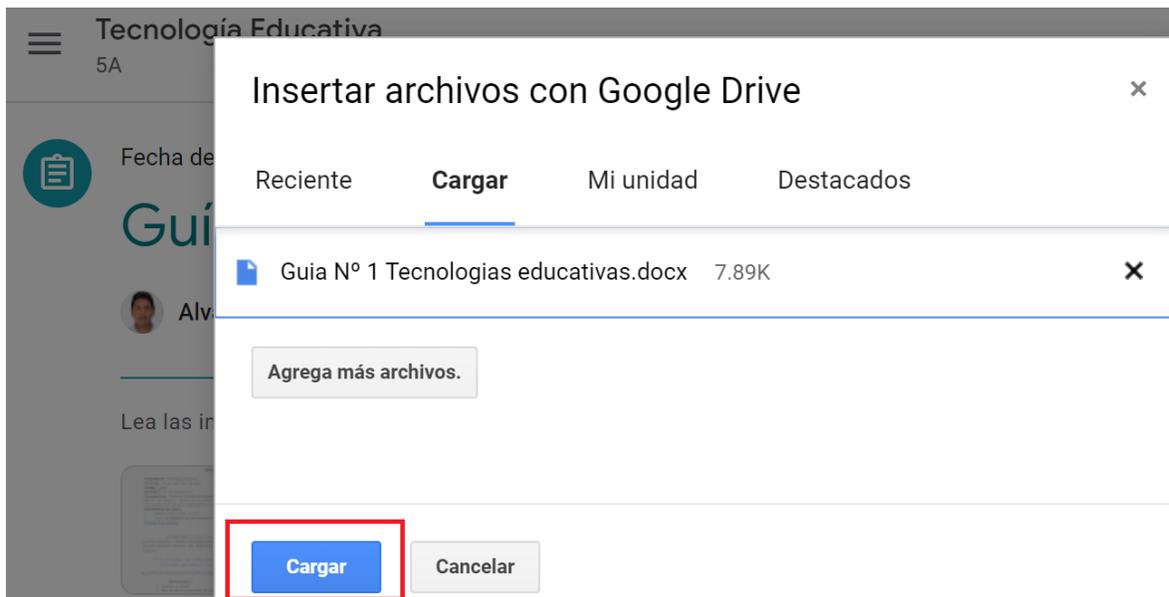
En caso que el archivo lo tengas en la unidad Drive, eliges Mi unidad.



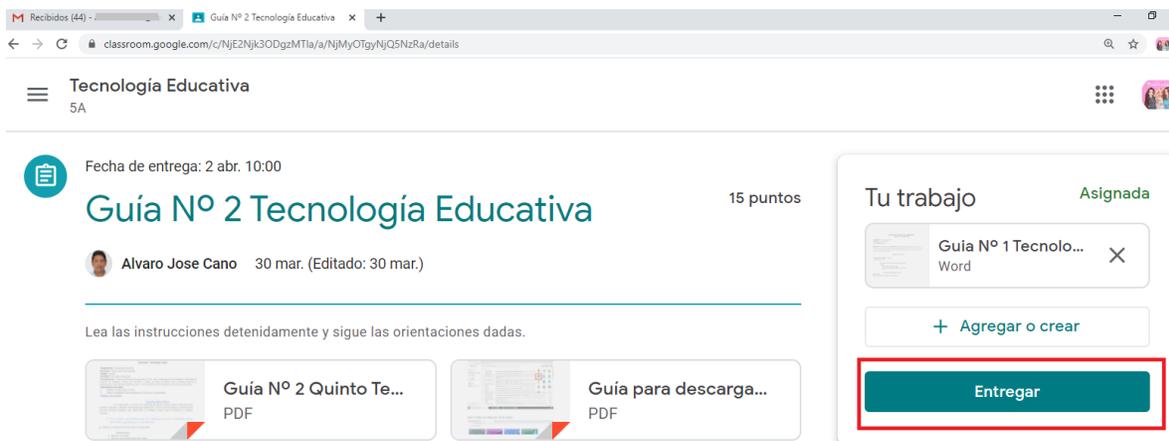
Paso 10: Elija el archivo a subir y haz clic en abrir.



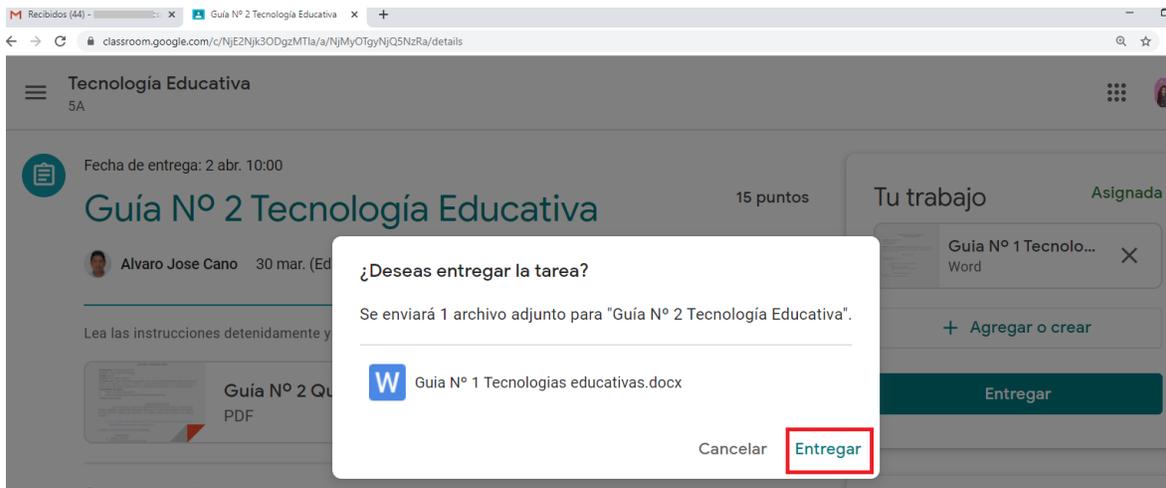
Paso 11: Luego haz clic en cargar.



Paso 12: Haz clic en Entregar.



## Paso 13: Nuevamente en Entregar.



## Listo tarea asignada entregada.

